

## **Draft Minutes of the VSG PPG Zoom Meeting held on**

**13 September 2022 at 6.30pm**

**Present:** Mags Roseblade (Vice Chair), Terri Hull (Secretary), Nikki Roseblade, Clare Marsh, Jan Fereday-Smith, Esther Sadler-Williams, Ian Waddington, Wendy Bell, Peter Overmeer

### **1. Welcome and Apologies:**

Mags welcomed everyone to the meeting and apologies were recorded from Denise Chilton, Trevor Ferrigno, John Proudlove, Suzy Leaman, Gillian Jones, Denise Foster, Anne Dawson and Ian Cameron.

### **2. Approval of Minutes of 12 July (no August meeting) and Matters Arising:**

The July Minutes were approved. Matters Arising covered elsewhere in the Agenda, other than to record the correct spelling of 'Dr Nathan Sznerch', who begins working at the Practice in October.

### **3. Wildflower Garden/Transition Tattenhall:**

Ian W updated on the PPG Wildflower Garden as part of the continued Transition Tattenhall (TT) initiative. Ian to liaise with Don (VSG Gardener) and Suzy re: cutting of grass/planting of bluebells. Seeds and seedlings available. An issue has arisen regarding the border on the Tattenhall Surgery 'side' of the fence; i.e. the fence representing the boundary between the 'Lodge' and the 'Surgery' on Chester Road. Ian in discussion with resident at the Lodge since weedkiller has been applied along the border of the fence on the Tattenhall Surgery side of the fence and which will likely prevent the growth of wildflowers.

Esther confirmed that she had attended a further face-to-face meeting with TT and our 3 Social Prescribers and at which mutual benefits were discussed. A Roadshow is to take place in October which will identify useful available sessions – currently, signposting to the Mindfulness and Meditation Sessions at the Vault have been publicised.

### **4. Updates from the Practice:**

Nicki reported on:

- A new female GP (Dr Sameen Jalil) has started at the Practice, working on Mondays and Thursdays – appointments can be booked online.
- A new Practice Nurse starts on 22 September – Rachel Jones.
- A new Advanced Nurse Practitioner starts on 27 September – Ruth Carter-Moore.

- Our Well-Being Co-ordinator Amanda Parry is leaving (to Ellesmere Port) – 3 new Well-Being Co-ordinators will now work across the Primary Network.
- Everyone delighted to learn that Dr Siddorn is on a phased return and we wish her well.
- Extended Hours Service (which replaces 'Out of Hours Service') to be introduced into Practices. The Extended Hours Service (6.30pm-8.00pm Monday-Friday & on Saturday between 9.00am-5.00pm) will be delivered by the PCN from 1 October 2022. This service was previously organised by the CCG. All Patients in our PCN will have access to this service by telephoning their Surgery to book an appointment.

We are awaiting comms and this will be shared with our patients via our usual forums. Out of Hours (111) will cover outside of these timeframes.

- Flu Clinics – scheduled and advertised – Farndon (Saturday 15 October, 9am-1pm) and Tattenhall (Saturday 22 October, 9am-1pm). If you wish to assist on either morning then please email Nikki or Clare. Appointments can be booked on Patient Access or by calling the Surgery after 10am.
- Only 1 complaint recorded – subsequently withdrawn.
- Advised by NHS England that in line with national mourning, Practices will close on Monday 19 September.
- For information, a 'bivalent' vaccine is in place for the autumn Covid booster campaign. 'Bivalent' vaccines have been developed since the emergence and dominance of the Omicron variant. These vaccines are targeted against antigens (substances that induce an immune response) from 2 different COVID-19 strains, or variants.

Vaccines are likely to be administered in centres such as the Barbour Institute (as previously) and will be phased in terms of age profile and existing chronic diseases etc. The guidance is that patients wait to be invited and that patients have their vaccine in the country which administered their first vaccines (this is important since our Practice has patients who live in Wales).

## 5. Newsletter

Clare reported:

- Newsletter 'ready to go' - just awaiting the confirmed details re: Flu Clinics. Clare enlightened everyone on the content (specifically the success of

'David's Walk' which raised over £500 for the Alzheimer's Society) and of the proposed closure of both Practices because of The Queen's funeral. Going forward, articles will include details of new staffing and the upcoming AGM. Thanks to Clare for her excellent work on this initiative.

## **6. Communications Sub-Group**

Jan reported:

The Sub Group (comprising Jan, Terri, David, Esther and Anne) has had an initial meeting at which general conversations concerning our remit were discussed in line with our Constitutional Aims. It is agreed that the Sub Group will provide a Review/Strategy Document for wider consideration and discussion. That said, the Sub Group were unable to progress some areas because of a lack of knowledge of VSG procedures/protocols. Jan has approached Trevor requesting that a Practice Rep be available to support the Sub Group in this respect and that members of the Sub Group might also attend some observation sessions at the Practice – Nikki to liaise with Trevor to facilitate this (noted that Trevor is currently on holiday).

The demography of the patient profile is available from the Practice. Regarding the specific demography of the PPG, it is likely that the Sub Group requires consent from PPG members to publish age profile, ethnicity etc (this to determine how representative we are). Jan to draft an email to PPG members.

**7. Walk for David** – discussed elsewhere in Meeting (Newsletter) but regarded to be a huge success and in terms of monies raised.

## **8. AGM (11 October)**

- Officer Roles are available (2022/23) and anyone interested in taking on The Chair/Vice Chair/Secretary should email Denise or Mags before Friday 7 October.
- Refreshments for the AGM to be arranged by Terri.
- A decision on locations/hybrid models for the future and the schedule of dates for meetings 2022/23, to be on the Agenda of the October Meeting which will run concurrent with the AGM. Terri confirmed that The Vault in Tattenhall is available on Tuesday evenings, that she will be the designated key-holder and the monthly cost for usage (£20). Mags to explore costs/availability of locations in Farndon ready for next meeting. It might be that a rotation to include a ZOOM every third month is also a possibility.

## **9. AOB**

- Ian W raised how we continue to communicate and engage with the wider PPG. All normal comms channels are pursued ie Website

platforms, Facebook, emails etc. The Communications Sub Group are aware of this and will report on this in their Review.

**DATE OF NEXT MEETING/AGM**

**Tuesday 11 October 2022 at 6.30pm**

**Face-to-Face at The Vault, St Alban's Church, Tattenhall**